Government of Pakistan Cabinet Secretariat Establishment Division

## APPLICATION FORM under Section 11 (4) read with Section 5 (1) (h) of Right of Access to Information Act, 2017 (Act No. XXXIV of 2017)

Name of the applicant	
Father's/ husband's name	
NIC Number	
Postal address with contact number	
E Mail id, if any	
Occupation, if any	<ul> <li>(a) In case employed in a Government or a public sector organization:</li> <li>Name/ address of the organization:</li> <li>Position held:</li> </ul>
	<ul> <li>(b) In case of private job:</li> <li>Name of employer/ head of company/ enterprise/ with office address / phone number:</li> <li>Position held:</li> </ul>
	<ul> <li>(c) In case of any other profession such as Lawyer, Journalist, Doctor, Engineer etc.,</li> <li>Profession:</li> <li>Office address, if any with contact number:</li> </ul>
	(d) In case of student, name of educational institution:
Nature/ specification of information/ public document/ record	

## **General instructions**

(1) The following may be attached with the application form:-

- Legible copy of NIC of the applicant.
- An affidavit on stamp paper of Rs: 20 to the effect that the particulars of applicant given in the application form are correct.
- Challan of payment of Rs; 100/- as copying charges (copy of Challan form attached).
- (2) In case of voluminous record, the applicant may be required to pay extra copying charges in the similar manner
- (3) The application may be addressed either to Secretary, Establishment Division, Islamabad, or Public Information Officer, Establishment Division, Islamabad.

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Ch	allan Form	(Copy for Bank)
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Copying Charges deposit C	hallan to b	e attached with
application form/ written re	equest for	copy of official
document under Right of Acc	ess to Infor	mation Act, 2017
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<b>Division</b> , Cabinet Secret	ariat, Isla	mabad.
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